

PARKS & RECREATION COMMISSION

Wednesday, August 24, 2016

Minutes

PRESENT: Meghan O'Connor, Gary Regan, Kevin Riley, Keegan Shaw, Lou Valenti, Rachael McGrath, Eileen Earle and visitor, Jon Menti.

ABSENT: Pat Morton

CALL TO ORDER: Meghan O'Connor called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES: Approval of the minutes for the Special Joint Meeting with Resource Management & Business Operations Comm. on **June 22, 2016** was accepted on a motion by Kevin Riley, seconded by Gary Regan, abstained by Keegan Shaw, and then approved by the remaining members.

APPROVAL OF MINUTES: Approval of the minutes for the Regular Meeting on **June 22, 2016** was accepted on a motion by Kevin Riley, seconded by Gary Regan, abstained by Keegan Shaw, and then approved by the remaining members.

PUBLIC COMMENTS: As Jon Menti attended the meeting and is Chairman of the Public Site and Building Commission a decision was made to move this item to be discussed first.

PUBLIC BUILDING AND SITE/MUNICIPAL CENTER LOCKER ROOM: Mr. Menti informed the Parks and Rec. Commission that Hygenix Inc. was awarded the Environmental Site Assessment Project for the Municipal Center Locker Room. Hygenix will be at the Municipal Center Wednesday, August 31, 2016 at noon to conduct testing of the area, which includes the locker rooms and hallways leading to the gym area. Samplings will be taken and studies completed, then an estimate will be made to remediate the area. A plan to put an RFP for renovation with a date of acceptance for 120 days will be made. Mr. Menti asks for our support and informed us the Board of Selectmen meeting is Sept. 6 and the Finance meeting is Sept. 13. Lou Valenti made a motion to accept and agreed to Jon's Commission plan and to give him our support which agrees with our 5 Year Capital Plan, seconded by Kevin Riley, then approved by all members present.

ACCOUNTS PAYABLE, PAYROLL AND INCOME: The Expenditures Report and the Cash Balance Report were reviewed by all present. The Expenditures Reports is where it should be for this time of the year with adjustments being made next month for the Park Maint. & Repair Acct. as we are still finishing up areas. The Cash Balance Report shows a decrease over this same time last year, income will increase as payments are still being made for the camps. On a motion by Gary Regan and seconded by Lou Valenti, the Expenditures Report and the Cash Balance Report were accepted and unanimously approved by all members present.

CORRESPONDENCE: Received application from the Danbury Coin Club to hold their Monthly Meetings in the Senior Center Cafeteria on the 4th Tues. of each Month Sept 2016- June 2017. They have had their meetings here for a number of years. As they no longer have a member who is a town employee who can open and closed the building we must now hire a person to staff the building. Kevin Riley made a motion to charge them \$25.00 per meeting and to require them to submit insurance, seconded by Gary Regan, then approved by all members present.

RECEIVED

2016 AUG 26 A 11: 57

**TOWN OF BETHEL
TOWN CLERK**

PROGRAM REPORT:

- Rachael reported that the Summer Camps all went well. Sr. Camp had 60-80 campers attending per week, Jr. Camp 50-60, and Preschool 20. Teen camp had 50-55 campers attending which was an increase of 20 per week from last summer. The parents were happy that this year camps were on a weekly schedule and they could pick the weeks that worked for them.
- The Fall Flyer will be sent home to the students next week, with Registration starting online and in the Park & Rec. office at 8:30 a.m. on Tues. September 6th. This is the last flyer that will be sent to the schools for the students to bring home. For all future programs, we will post the program flyer to the Parks and Rec. website: www.bethel-ct.gov, our facebook page and will also be sent home through each school's newsletter.

DIRECTOR'S REPORT:

- The After School Program Manual will be emailed this week to the staff. Parents are responsible to pay for the first month then all other months are due by the 15th (example October will be due on Sept. 15th).
- Rubino property will be over seeded this week; field will then be ready for next spring, April 1st.
- Teen Center is having the carpet removed and the floor tiled this week. The Teen Center is sharing the space with the Board of Ed.; during the day the space will be utilized by the H.S. Transitional students.
- Sean Fesh was hired as the new full time maintenance employee and will start on Monday, Aug. 29th.
- Eileen is finalizing the Field Assignments for our Fall Sports Associations.

RECREATION CAPITAL PROJECT/TURF FIELD:

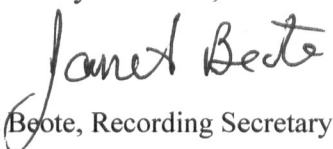
- Turf Field and Feasibility Study: The Commission discussed the process, funding and location of the Turf Field. Locations considered were the DeSantis Field, Rockwell Field and Rourke Field. Overall the DeSantis Field is probably the best choice and the most cost effective.
- Meckauer Park Parking lot paving was discussed and is something that needs to be addressed.
- Locations for a Splash Pad was also considered.

ALL SPORTS SNACK SHED: The Snack Shed is no longer managed by the Parks and Rec. Dept. It will now be managed by the Board of Ed., Mark Caron and the All Sports Booster Club.

As there was no further business on tonight's agenda, Gary Regan made a motion which was seconded by Kevin Riley to adjourn the meeting at 8:34 p.m. Vote, all in favor, motion unanimously approved.

The next Parks and Rec. Commission meeting will be held on **Wednesday, September 28, 2016 at 7:00 p.m.** at the Clifford J. Hurgin Municipal Center, Bethel, CT.

Respectfully submitted,


Janet Beote, Recording Secretary